

# **Cooperative Farmers Elevator**

## **Position Description & Accountability**

**DATE:** March 8, 2019

**JOB TITLE:** Agronomy Test Plot Intern

**REPORTS TO:** Agronomy Support Specialist

**DEPARTMENT:** Agronomy

**CLASSIFICATION:** Seasonal

### **Position Objective**

The primary objective of the Agronomy Test Plot Intern is to assist in the establishment and maintenance of test plots.

### **Position Responsibilities**

The Agronomy Test Plot Intern will be responsible for assisting the Agronomy Support Specialist with organizing seed to establish test plots for Cooperative Farmers Elevator by performing the following duties.

#### **Agronomy Test Plot Intern:**

- Organize seed for planting test line-up
- Vacuum seed from planter to switch hybrids/varieties
- Sort seed on pallets, organize, and inventory
- Safely operate forklift to move product
- Ability to drive a pickup & small trailer to transport product to test plots
- Supports Cooperative Farmers Elevator's stated Vision, Mission, and Business Values

### **Safety and Compliance**

#### **Uphold department Safety & Compliance policies**

- Uphold all cooperative policies
- Attend all location safety meetings, etc. held as required or scheduled in conjunction with Safety Director or location safety member

### **Other Duties**

#### **Perform other duties as assigned by management**

- Collaboratively work with location and departmental personnel
- Attitude consistently mirrors the company image and promotes fellow employee teamwork
- Present a professional image through words, actions, and personal appearance

### **Basic Qualifications**

- High School Diploma, GED or equivalent combination of education and experience
- Understand and can perform basic math
- Organized with the ability to follow detailed directions
- Ability to work outdoors in sun, heat, dust, etc. for long periods of time
- Ability to work in a team environment
- Valid driver's license
- Ability to work 8-12-hour days, M-F, Occasional Saturdays
- Work from April 1 – May 25 (potentially longer if available)

**Physical Demands**

While performing the duties of this Job, the employee is regularly required to use hands to finger, handle, or feel and talk or hear. The employee is frequently required to walk and reach with hands and arms. The employee is occasionally required to stand, sit, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

*Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.*

*Employee (Print & Sign): \_\_\_\_\_ Date: \_\_\_\_\_*